

TUESDAY, JUNE 11, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 11, 2019, with the following members present Mr. Harold R. Henson and Mr. Brian S. Stewart. Marc Rogols, Deputy County Administrator, was also in attendance. Mr. Jay H. Wippel, was absent from today's session:

In the Matter of
Minutes Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from June 4, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 12, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$216,421.12 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Funds Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

\$152,153.63 – 101.1105.5703 - Contingencies – Commissioners

\$42,436.09 – 304.7120.5401 – JFS Building Contract Services – Commissioners

\$52,416.00 – 930.0000.4556 – Local Share Pathway to Recovery Drug Court – Common Pleas

\$117,899.23 – 304.0000.4926 – JFS Building Other Receipts – Commissioners

\$12,758.22 – 101.1105.5703- Contingencies – Commissioners

\$117,899.23 – 304.7120.5401 – JFS Building Contract Services – Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, JUNE 11, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Funds Transfer Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFER:

**\$152,153.63 – 101.1105.5701 – Transfer Out – Commissioners
TO
304.0000.4901 – Transfer In JFS Building Note - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Re-Appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**\$12,758.22 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1201.5423 – Criminal Prosecutor Municipal Court – Commissioners**

**\$107,409.00 – 325.8108.5603 – Principal Fairgrounds Improvement Bond – Auditor
TO
325.8208.5604 – Interest Fairgrounds Improvement Bond – Auditor**

**\$152,153.63 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1105.5701 -Transfer Out – Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Blanket Purchase Order Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the BLANKET PURCHASE ORDER:

\$4,038.01 – 101.1210.5901 – Other Expenses – Common Pleas Court

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JUNE 11, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Amended Certificate Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-061119-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$117,899.23 for JFS Building Note Fund #304 needed to amend the budget of fund for payment to be made; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

JFS BUILDING NOTE FUND #304
\$117,899.23

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-061119-2

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$52,416.00 for Pathway to Recovery Drug Court Fund #930 due to federal grant received from Paint Valley ADAMH; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

PATHWAY TO RECOVERY DRUG FUND #930
\$52,416.00

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Waiver Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay US Bank, in a timely manner related to the US Bank payment. After discussing the request, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to US Bank, in the amount of \$18,238.41 from line item #325.8108.5603 Principal, 325.8208.5604 Interest, and 325.7103.5901 fees.

TUESDAY, JUNE 11, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Mr. Flick continued recovery efforts last week. FEMA/SBA completed a Joint Damage Assessment June 5, 2019. The findings were as follows:
 - 6-Destroyed
 - 1-Major
 - 8-Minor
 - 34-Affected
- Mr. Flick is preparing for LEPC exercise on June 14, 2019.
- Mr. Flick attended the Hazard Mitigation Grant Meeting with Ohio EMA at Fayette County EOC June 5, 2019.
- This Week, Mr. Flick will continue recovery efforts, EOC build, prepare for the LEPC exercise June 14th and Dupont Community Advisory Meeting June 12th.
- Mr. Flick will be at the Pickaway Co Fair next week working with volunteers for the First Aid Room.
- Mr. Flick met with Melissa Bets, Auditor and Jason Gillow, GIS to discuss the GIS/Imagery. The software that the County is using is way ahead of our time and does not get completely utilized. Mr. Flick suggested to use software more suited for Pickaway County.
- Mr. Flick suggested that a second metal detector be purchased for the courthouse and the current working metal detector be used as a backup.
- Mr. Flick is preparing the HazMit Grant for New Hazard Mit Plan.

In the Matter of
Metal Detector Purchase for
Court House Security:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to appropriate an additional \$3,400 for the purchase of the second metal detector to be used by courthouse security, if the unit will be the same price as quoted for the Garrett MZ 6100, approved by the Commissioners on February 26, 2019.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claim filed this week.
- Of the two previously report unemployment cases, the JFS claim was denied and the Health Department case was approved.
- The International salt truck sold on Govedeals.com for \$25,600 and was picked up. There will be three roof mount air conditioner units that will be listed on the site and additional items from the fairgrounds.
- Mrs. Rogols will be meeting with Don Sherman, City of Circleville, this week for the South Pickaway Street properties.
- Bio-screenings are scheduled for July 10, 2019 at JFS. The screenings have been moved from the Commissioner's Office to JFS to accommodate with more room.

TUESDAY, JUNE 11, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- WDC Group will be submitting a proposal to change the glass type in the new windows for Memorial Hall. It will be a significant decrease in the cost.
- Soil and Water was informed that they will not be moving their office to a new location.

In the Matter of
Approval for the Temporary
Liquor License for Pickaway County Agricultural Society:

The Commissioners reviewed the application for a temporary liquor license submitted by the Pickaway County Agricultural Society. The request is for July 1, 2019, to provide liquor at an event scheduled at 415 Lancaster Pike, Circleville, Ohio 43113.

Following the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson to approve the F Permit Application for a temporary liquor license for July 1, 2019:

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval of Affidavit for Sheriff
Robert B. Radcliff to attend the
National Sheriffs' Association 2019 Annual Conference:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the affidavit for Sheriff Robert B. Radcliff to attend the National Sheriffs' Association 2019 Annual Conference June 15, 2019 through June 19, 2019 in Louisville, Kentucky.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval of Affidavit for Sheriff
Dale E. Parish to attend the
National Sheriffs' Association 2019 Annual Conference:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the affidavit for Sheriff Dale E. Parish to attend the National Sheriffs' Association 2019 Annual Conference June 15, 2019 through June 19, 2019 in Louisville, Kentucky.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval of Affidavit for Sheriff
Rex A. Emrick to attend the
National Sheriffs' Association 2019 Annual Conference:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the affidavit for Sheriff Rex A. Emrick to attend the National Sheriffs' Association 2019 Annual Conference June 15, 2019 through June 19, 2019 in Louisville, Kentucky.

TUESDAY, JUNE 11, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Ace Elsea's Resignation from the
Pickaway County Airport Authority Board:

The Commissioners were in receipt of a letter from Ace Elsea informing them of his resignation from the Pickaway County Airport Authority Board effective June 10, 2019. Mr. Elsea expressed his pleasure of serving the board for some thirty years, however, he feels it is time for a change and new ideas to be brought to the table. Mr. Elsea offered his assistant with experience and knowledge if needed.

In the Matter or
Appointment of Jay Elsea to the
Pickaway County Airport Authority Board:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to appoint Asa Jay Elsea, 1390 Eastwood Drive, Circleville, Ohio 43113, to the Pickaway County Airport Authority Board for a five (5)-year term, beginning July 1, 2019 and expiring June 30, 2022.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Resolution Approving the Expedited Type 2 Annexation Petition for the
Annexation of 74.31 Acres in Scioto Township into the Village of Commercial Point –
JC Ramey and Kelli Wilt-Ramey, Owners of Ronin Holdings, LLC, Petitioners:

Craig. Plank, Plank Law Firm, agent for JC Ramey and Kelli Wilt-Ramey, owners of Ronin Holdings, LLC, Ltd., Marc Rogols, Deputy County Administrator and the Commissioners were all present for the Type II Annexation for 74.31 acres. Mr. Plank expressed that the requested annexation is to allow water to be ran through the property with no plans to develop the property at this time. It will allow for water hook up at the property for the horses that Ronin Holdings, LLC house on the property.

During business conducted while in session, the commissioners held a meeting and reviewed the Expedited Type 2 Annexation petition filed in their office on May 2, 2019, for the annexation of 74.31 acres of Scioto Township into the Village of Commercial Point. Donald T. Plank, Plank Law Firm, LPA, is the agent for the petitioners, JC Ramey and Kelli Wilt-Ramey, Ronin Holdings LLC, 10649 State Route 104, Lockbourne, Ohio 43137;

With no annexation agreement or cooperative economic development agreement filed with the Expedited Type 2 Annexation petition, the territory to be annexed may not, at any time, be withdrawn or excluded from the township pursuant to ORC 503.07. The annexed land thus remains subject to the township's real property taxes.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No: PC-061119-3

WHEREAS, an Expedited Type 2 Annexation petition that met all of the engineering and legal requirements was properly filed in the Pickaway County Board of Commissioners' office on or about May 2, 2019, for the annexation of 74.31 acres of Scioto Township to be annexed into the Village of Commercial Point; and,

TUESDAY, JUNE 11, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

WHEREAS, the person who signed the petition, JC Ramey and Kelli Wilt-Ramey, as Members and Shareholders of Ronin Holdings LLC, 10649 State Route 104, Lockbourne, Ohio 43137, such company is the owner of the property to be annexed; and,

WHEREAS, the petition contains the signatures of all of the property owners in the territory to be annexed; and,

WHEREAS, the territory to be annexed does not exceed 500 acres; and,

WHEREAS, the territory to be annexed share a common boundary with the municipality for a continuous length of at least 5% of the perimeter of the territory to be annexed; and,

WHEREAS, the annexation will not create an unincorporated area of the township that is completely surrounded by the territory to be annexed; and,

WHEREAS, the Village of Commercial Point Council adopted a Resolution on March 21, 2019 that was received by the Pickaway County Board of Commissioners' office on May 21, 2019, adopting the statement of municipal services it will provide to the territory to be annexed; and,

WHEREAS, no street or highway will be divided by the boundary between the municipality and township so as to create a road maintenance problem; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby approves the Expedited Type 2 Annexation of 74.31 acres of Scioto Township into the Village of Commercial Point, Pickaway County, Ohio, filed by Donald T. Plank, Plank Law Firm, the agent for the petitioners, JC Ramey and Kelli Wilt- Ramey, Owners of Ronin Holdings, LLC.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

~Certification~

I, Angela Karr, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is a true and accurate record of the proceedings of the board and may be found in Journal #65, pages dated June 11, 2019

Angela Karr

**In the Matter of
County Engineer's Discussion of
Water and Sewer Rate Study:**

Sterlin Mullins, County Engineer, met with the Commissioners to discuss water and sewer rates. The rates have been the same for the last ten years and Mr. Mullins is suggesting a water and sewer rate study to be performed. The study will help continue the capital plan and allow rates to be adjusted to build capital in the fund. The scale needs to be changed to reflect a smaller increase yearly in place of a one larger increase every 5 to 10 years. Mr. Mullins also inclined that a study will be needed to evaluate treatment plants in the near future.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve Sterlin Mullins, County Engineer, to enter into a contract with the IBI Group to perform a water and rate study.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

TUESDAY, JUNE 11, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Auditors End-of-Month Reports:

Melissa Betz, County Auditor, met with the Commissioners to provide end-of month reports for May 2019. The Crosby property located on North Court Street sold for \$18,500 today in a Sheriff Sale. The current cash value is \$8,338,159.45, and the end of month total was \$8,551,621.60. The \$180,000 from the T-Cap grant that was paid to the Sheriff's department and the Airport Hanger. Conveyance fees are holding strong and Friday there was a huge amount of transfer that came into the Auditor's Office (\$300,000 in sales). Sales tax is doing well, and the Casio revenue has maintained steady. The data processing line item had the second half appropriated and then received monies. The funds will stay in the fund and Mrs. Betz would had requested additional funds since the conversion is in the process with IAS World. Mrs. Betz informed that tax bills have been sent to the printer and will be going out soon. The Medicaid fund has \$2.5 million in the fund and the payment for the fairgrounds project will be paid soon. Mrs. Betz will have a payment schedule prepared for the entire year that she will submit for approval to authorize payments to be made at scheduled due dates. Mrs. Betz thanked the Commissioners for their time.

In the Matter of
Pickaway County Airport Authority Board:

Ryan Scribner met with the Commissioners to discuss the Airport Authority Board meeting he attended last night and wanted to get insight on if they had made decision of the new board appointment. Commissioner Stewart explained that Ace Elsea resigned, and his seat was filled by appointing Asa Jay Elsea. There are two candidates that they will be interviewed for the other vacant seat. Commissioner Stewart is in hope to make a decision in a few weeks.

In the Matter of
Executive Session:

At 11:35 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber, P3, Dave Robinson, Montrose Group, Tim McGinnis, Planning and Development Director, Angela Karr, Clerk, and Marc Rogols, Deputy County Administrator in attendance. Commissioner Henson recused himself before session started.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Henson entered at the ending of the session.

At 12:15 p.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

TUESDAY, JUNE 11, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Pickaway County Sheriff's Office
Sewer Issues at the Jail:

Lt. Gabe Carpenter from the Sheriff's Office stop in to discuss a drain that had collapsed at the Pickaway County Jail. The problem at hand will cause for the kitchen area to be shut down if not repaired. Lt. Carpenter stresses that the restrooms in the kitchen areas can not be used and no garbage disposals. The estimate from Mr. Rooster to repair is \$11,000. While the repairs are being done Lt. Carpenter explained that would be able to prepare and could provide sacked lunches. Commissioner Stewart request that Lt. Carpenter have Jon Brown, Maintenance Supervisor, look at the issue before calling in Mr. Rooster for the repairs.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve to appropriate \$11,500 from unplanned capital, on the stipulation that it is from contingencies to the capital fund to repair the drainage issues that are needing repaired immediately in order to keep the kitchen at the jail functioning.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President – {*absent*}

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk